

# Guidelines for Using HHIS Network and Internet Services

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# Appropriate Use of Internet

- The purpose of using the **Internet** in school is to enhance teaching and learning.
- You are responsible for all content you post (e.g. Google Classroom)

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*Perseverance • Respect • Integrity • Determination • Enthusiasm*



# Use of the Internet is a Privilege, Not a Right

- Unacceptable activity is a Class B offense in Chapter 19 and may result in suspension, cancellation of privileges, or other disciplinary or legal action.

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# Appropriate Use of Internet

- You are to access the Internet on your school computer, account, and network for school purposes only.
- The content of your contributions to sites should be limited to information that is appropriate to our school's educational mission.

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# Appropriate and Ethical Use

- Do NOT use your personal account for school purposes.
- Do NOT share your username or password.
- Do NOT use the username and password of another person.

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# Do Not:

- Provide your full name, address, or phone number without a teacher's permission.
- Meet people you have contacted through the Internet without a parent's/guardian's permission.
- Use any form of electronic media to harass, intimidate or otherwise annoy another person/group.
- Use the Internet for illegal, unethical, or obscene purposes.

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# Do Not:

- Use the Internet to buy or sell goods.
- Develop programs or engage in other activities that compromise network security or disrupt other users.
- Make unauthorized copies of copyrighted software, music, videos, etc.

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# DO:

- Tell your teacher if you access information that is dangerous or inappropriate.
- Report any conduct you feel is harassment to an adult.
- Respect copyright laws and licensing agreements.

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# Privacy

- HIDOE reserves the right to monitor all computer and Internet activity by students.

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# Consequences

- Failure to comply with the Guidelines could result in loss of access or termination of computer privileges.
- Unacceptable activity is a Class B offense in Chapter 19 and may result in suspension, cancellation of privileges, or other disciplinary or legal action.
- Disciplinary action may be taken for any violations of Chapter 19, HHIS Digital Device User Policy, and/or student conduct (Ch. 8-19, HAR).

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# Required Forms Needed to Receive Your Computer

- Technology Responsible Use Form (TRUF) - Page 27 from the Parent Notification: Student Information Privacy Documents, Notices and Forms for School Year 2017-2018
- Family Contract for Digital Citizenship
- Honoka'a High and Intermediate School Technology Distribution Form
- Pass the Digital Device User Policy Quiz with 100%
- Pass the Guidelines for Using HHIS Network and Internet Services with 100%

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