**Honoka’a High & Intermediate School**

**School Community Council Minutes**

**December 12, 2017**

Call to Order at 5:04 p.m.

Present: Rachelle Matsumura, Nathaniel Faggard, Tim Beneski, Tammie Picklesimer, Angie Hewins, Dawn Cordeiro, Susan Wood

Roles/Responsibilities: R. Matsumura

The role of Chairperson, Vice Chairperson and Secretary is open for nomination. Susan Wood volunteered to take on the role as secretary. The SCC board voted in favor of the nomination. The role of Chairperson and Vice Chairperson is still open.

Principal’s Report: R. Matsumura

Draft 2018/2018 Financial Plan: R. Matsumura

HHIS’s draft financial plan for school year 2018-2019 was reviewed. The school staff reviewed the plan the week of 4-8 December. The projected student enrollment for 2018-2019 is tentatively set at 644. This number may change based on final enrollment in 2018. The draft budget does not indicate funds that are received from the federal government. The draft budget will be posted on the school’s website.

End of 1st Semester Report:

The 1st semester of school ends in December. There are various school activities and events planned before the winter break. The Winter Ball is scheduled for Thursday, December 21, 6:30 – 10:30 p.m. at the Waikoloa Beach Marriott.

Advisory classes have reaped positive benefits for both students and teachers. It’s exciting to see the rapport between teachers and students as well as student to student.

The parent-teacher conference was a success. There was a 60% increase in participation (see data below). It was noted that most of the parent participation came from the 7th through 9th grade families. Brainstorming ensued on how to incentivize families from the 10th-12th grades to participate next year. Providing FAFSA information for these families and encouraging student led activities were discussed.

34 parents responded to the survey and specific results are below:

1. How beneficial was the parent/teacher conference? 94% responded very beneficial
2. How well did the conference times work for you? 83% responded worked really well
3. Do you agree with having parent/teacher conference on 2 full school days? 86% yes and 14% no
4. Some Additional Comments: extend the time to 6:00pm; evenings are better; time is perfect; why miss school, this is high school NOT elementary.
5. How effective is the communication between school and home: 61% responded very effective, 36% somewhat effective, and 3% not effective

Based on the data we will continue to schedule a 2-day Parent-Teacher conference but will vary times to accommodate more families.

PCNC Report:

One of the board members from the Education Institute of Hawaii (EIH) reached out to Honoka’a High School’s PCNC through the Parents for Public School of Hawaii, to help them organize a Parent Engagement Workshop on Friday, January 19, 2018 in Honolulu. EIH has scheduled their 4th Annual School Empowerment Conference on Saturday, January 20, 2018 and has invited the families who participate in the Family Engagement Workshop to attend the Saturday session as well. Airfare, hotel and ground transportation is offered to neighbor island families to attend both days.

*Food for Thought: Rethinking Strategies for Approaching Neurodevelopmental Disorders! Presentation on Autism, Attention Deficit/Hyperactivity Disorder and Epilepsy* will be held in the auditorium on Wednesday, January 31, 2018 from 1:00 – 5:00 p.m. Staff and families are invited to attend this presentation. The presentation is sponsored by Shriners Hospital for Children and HMSA.

A middle school transition fair will take place some time in the spring for families. There will be a presentation about the adolescent brain and food and childcare activities will be available. Parents for Public Schools are sponsoring the event.

Old Business:

The School Community Council Committee is planning a fundraising concert in 2018 to purchase a new school van. The projected cost of a new van is $80,000.

The tentative date, time and location are scheduled for Saturday, August 11, 2018 from 4 - 8:00 p.m. in the football field. The intent is to recruit HHIS alumni musicians to donate their time for this worthy cause. The details are still being discussed. Draft letters to donors, local businesses and musicians will be reviewed and discussed at the January meeting.

Prior to the January meeting the committee will be working on marketing and recruitment.

The following committees have been established to support this event:

Clean up: *Lead*: Tim Beneski

Music: *Lead:* Dawn, Matthew and Nathaniel

Food: *Lead:* Rachelle and Nathaniel

Set up: *Lead:* Matthew

Security: *Lead:* Keith Tolentino

Admission: *Lead: Susan Wood*

Technology: *Lead: Nathaniel Faggard*

Petting Zoo: *Lead: Angie Hewins*

Games: *Lead:* Tammie Picklesimer

Other information:

* Finalizing admission prices for staff, students and the general public.
* Information gathering on facility usage needs for the event.
* Outreach/marketing to local businesses

New Business: No new business

Public Testimony: No public testimony

Next Meeting: January 9, 2018 @ 5 p.m. – Career and College Center

Adjournment: 6:22 p.m.